

## Chemical Spills Policy

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### NQS

QA2	2.3.2	Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury.
	2.3.3	Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practised and implemented.
QA3	3.1.1	Outdoor and indoor spaces, buildings, furniture, equipment, facilities and resources are suitable for their purpose.
	3.3	The service takes an active role in caring for its environment and contributes to a sustainable future.
	3.3.2	Children are supported to become environmentally responsible and show respect for the environment.

### National Regulations

Regs	85	Incident, injury, trauma and illness policies and procedures
	97	Emergency and evacuation procedure
	106	Laundry and hygiene facilities

### Aim

To ensure that, should a chemical be spilled in the service, that it is cleaned up immediately in a safe manner.

### Related Policies

Emergency Management and Evacuation Policy  
 Emergency Service Contact Policy  
 Incident, Injury, Trauma and Illness Policy  
 Physical Environment (Workplace Safety, Learning and Administration) Policy  
 Cambridge Primary School Emergency Management Plan

### Who is affected by this policy?

Child  
 Parents

Family  
Educators  
Management  
Visitors  
Volunteers

## PROCEDURE

- Remove children from the area.
- Contain the spill. Ensure that it is cleaned up thoroughly and promptly.
- Approach with care when cleaning. Some chemicals may lack colour or odours, but may still be dangerous. Never assume a chemical is harmless
- Identify chemicals and potential hazards by using the appropriate Material Safety Data Sheet.
- Use the manufacturer's recommendations to clean up the spill appropriately.
- Decontaminate any equipment or clothing associated with the spill.
- Dispose of any equipment should the spill have made it unsafe for further use.
- Reflect on procedures to analyse how this incident occurred and how the incident could be prevented in the future.

## Source

Education and Care Services National Regulations 2011  
National Quality Standard  
Occupational Health and Safety Act 2004  
Public Health and Wellbeing Act 2008

## Review

The policy will be reviewed annually by the Out of School Hours Care subcommittee of School Council.

<u>Ratification Date</u> May 2020	<u>Review Date</u> Year 2021	<u>Version Number</u> <u>4</u>	<u>Date Produced</u> October 2015
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