

## Immunisation and Disease Prevention Policy

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To be read with -  
Infectious Diseases Policy

### NQS

QA2	2.1.1	Each child's health needs are supported.
	2.1.4	Steps are taken to control the spread of infectious diseases and to manage injuries and illness, in accordance with recognised guidelines.

### National Regulations

Reg	77	Health, hygiene and safe food practices
	88	Infectious diseases
	90	Medical conditions policy
	162	Health information to be kept in enrolment record

### Aim

Immunisation is a simple, safe and effective way of protecting individuals against harmful diseases before they come into contact with them in the community. Immunisation not only protects individuals, but also others in the community, by reducing the spread of disease.

### Related Policies

Enrolment Policy  
Food Nutrition and Beverage Policy  
Health, Hygiene and Safe Food Policy  
Incident, Injury, Trauma and Illness Policy  
Infectious Diseases Policy  
Medical Conditions Policy  
Privacy and Confidentiality Policy

## Who is affected by this policy?

Child  
Parents  
Family  
Educator  
Management  
Visitors  
Volunteers

## Implementation

The **National Immunisation Program (NIP) Schedule** can be accessed and downloaded from

<http://www.immunise.health.gov.au/>

**Department of Health, Victoria**

**Immunisation Program**

<http://www.health.vic.gov.au/immunisation/>

Telephone - 1300 882 008

### Immunisation Records

- Parents who wish to enrol their child are required to provide evidence of their child's immunisation record at the time of enrolment.
- This information allows children at risk of catching a vaccine preventable disease to be identified if there is a case of that disease at the service.
- Acceptable immunisation records are –
  - a written record of the immunisations that your child has received and the date that they received them, signed by a medical practitioner, a registered nurse, a registered midwife, an enrolled nurse, or an individual authorised by the state/territory Health department.
  - An Immunisation History Statement provided by the Australian Childhood Immunisation Register (ACIR) is a valid immunisation record.
- The ACIR maintains immunisation records for children up until their seventh birthday. You can obtain an ACIR Immunisation History Statement for your child by calling 1800 653 809.
- The original immunisation record is usually kept in the personal health record book. These books are usually given to parents at the time of their child's birth.
- Each child's Immunisation Record should stay intact until your child reaches primary school. Do not remove any of the duplicate pages until this time.

- The Nominated Supervisor will ensure records are kept of the immunisation status of each child.
- Parents/guardians must provide the Service with an updated copy of their child's immunisation record when the child receives a vaccine which is on the National or State immunisation schedule. We will regularly remind parents to do this via newsletters, emails or letters.
- Copies of an immunisation record may be accepted.
- The service must be able to quickly access immunisation records and determine who has not been immunised. If there is a case of a vaccine preventable disease, and your child has not been fully immunised for that disease, they may be excluded from school or childcare for a period of time.

Note parents of primary school children are required to provide the school with an immunisation status certificate for each vaccine preventable disease. The certificate may say the child has been immunised, not immunised, has natural immunity or the parent believes the child has been immunised.

#### **Catering for Children with Overseas Immunisation Records**

- Overseas immunisation schedules often differ from the schedule recommended in Australia and a child may require extra vaccinations to be up to date with the Australian schedule.
- Parents are responsible for having their child's overseas immunisation record transcribed onto the Australian Childhood Immunisation Register (ACIR), if your child is less than seven years of age.
- A medical practitioner, registered nurse, registered midwife, enrolled nurse, or an individual authorised by the state/territory Health Officer may transcribe overseas immunisation records.

#### **Exclusion Periods**

- Whilst the service actively encourages each child, educator and family member using the service to be immunised, we recognise that immunisation is not compulsory.
- If a child's immunisation record is not provided upon enrolment and if it is not updated by the parents, or if the child has not been immunised against certain diseases, then the child will be recorded as being not fully immunised by the service.
- If there is a case of a vaccine preventable disease at the service, your child may be excluded from school or childcare for a period of time or until the evidence of immunisation in an approved record is provided.
- If you cannot provide an immunisation record for your child you may provide a statutory declaration stating either that your child has been immunised or that you don't know if your child has been immunised for each disease on the schedule.
- To be fully immunised your child needs to have received all vaccines recommended for their age as part of the National Immunisation Program (NIP).
- Homeopathic immunisation is not recognised.

- If a child is not fully immunised and has been in contact with someone with a vaccine preventable disease outside of the service, they may need to be excluded from the service for a period of time.
- It is the responsibility of families to inform the service that their child has come into contact with someone with a vaccine preventable or infectious disease.

### **Immunisation for Educators and staff**

- Occupational recommendations apply for the immunisation of educators at the service. It is important that educators remain up to date with their vaccinations in order to protect themselves as well as children in their care. The National Health and Medical Research Council (NHMRC) recommends that individuals who work with children, including child care and pre-school staff (including child care students) and outside school hours carers, should be vaccinated against pertussis (whooping cough), hepatitis A, measles, mumps and rubella (MMR), varicella (chickenpox), and influenza (required annually).
- The service will take all reasonable steps to strongly encourage non-immune workers to be vaccinated.
- As there are no mandatory requirements under the law for educators to be immunised, the service must follow the requirements that our service has developed:
  - The Exclusion Periods requirements above apply to all educators.
  - Educators who are not immunised may use their best judgement to decide whether they exclude themselves from the service during an outbreak of an infectious disease.

### **Immunisation Related Payments for Parents - Child Care Benefit**

The benefit applies to children who are fully immunised or have an approved exemption from immunisation. This initiative ensures parents are reminded of the importance of immunising their children at each of the milestones. For parents to receive CCB without their child being fully immunised their doctor or immunisation provider needs to certify that the child:

- is on a catch-up immunisation schedule or
- has an approved exemption from the immunisation requirements. Approved exemptions include conscientious objection, medical reason, existing natural immunity, or a vaccine is unavailable.

Information on how a child's immunisation status affects payments made to a family, and more information on exemptions is available on the following website -

<http://www.medicareaustralia.gov.au/public/services/acir/family-assist.jsp#N10059>



Parents are responsible for payment of fees while their child is excluded under all circumstances.

## Sources

Education and Care Services National Regulations 2011

National Quality Standard

Department of Health and Ageing, National Immunisation Program Schedule

NHMRC. Staying Healthy Preventing infectious diseases in early childhood education and care services 5th edition

Medicare Australia

Public Health and Wellbeing Act 2008

## Review

The policy will be reviewed annually by the Out of School Hours Care subcommittee of School Council.

<u>Ratification Date</u>	<u>Review Date</u>	<u>Version Number</u>	<u>Date Produced</u>
October 2019	Year 2020	2	October 2015