

Dear parent/guardian,

Cambridge Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cambridge Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising, donations or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to

- Offer a wide range of special curriculum experiences for our students across all year levels
- New upgrades around the school i.e. playgrounds, library, canteen
- Refurbishment of school grounds, with particular focus on developing inclusive outdoor learning environment for whole school

Please find below Cambridge Primary Schools voluntary financial contributions schedule for 2024, which includes an overview of what your contributions will contribute towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Jane Budd

Principal



Louie Stefanovski

School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card • Mathematics – numeracy blocks, calculators, stationary, maths kits • English – book boxes, class sets • Classroom - pens, pencils, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers • Sports – equipment, ribbons (P-6) • LOTE – (P-6) • Music – instruments, books, pens, markers and folders • Library – books, subscriptions • Diaries – (3-6) 	\$90
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • My Numeracy • Reading Online Resources (P-6) • JAMF – Internet Licence (P-6) • Cyber safety (2 -6) 	\$50
ICT - provision of devices from the shared classroom sets	\$10
<p><i>School events</i></p> <ul style="list-style-type: none"> • Athletics carnival (3-6) • Mini Olympics (P-2) 	\$10 \$10
Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria & HCPSSA membership	\$10
Student wellbeing programs	\$10
School grounds maintenance and improvements	\$10
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested \$25 / \$50 /\$75 / \$100	\$
Total Amount	\$200

Educational items for students to own

On Page 5 there is a list of items the school recommends you purchase for your child to individually own and use.

Extra-Curricular Items and Activities

Cambridge Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional Excursions will be scheduled for all year levels throughout 2024 the cost of these will be advised at the time</i>	\$TBA	
<i>Other optional incursions and excursions to be scheduled - chess tournaments, district athletics, swimming trials, music bus</i>	\$TBA	
<i>Optional camps will be scheduled for year levels 4 and 6</i>	\$TBA	
<i>Optional Year 6 Interschool Sports program</i>	\$30	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Cambridge Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *Camps, Sports and Excursions Fund to eligible Health Care Card holders*
- *Centrepay*
- *Flexible payment arrangements*
- *State schools relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jenny Dougherty Ph: 03 9748 9011 | Email: cambridge.ps@education.vic.gov.au

Your details:		
Student's name:	Year level	\$
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$
TOTAL		\$

Payment methods

- Payments can be made between 9.00 am and 4pm at the school office or via telephone
- Credit card and EFTPOS facilities are available
- Credit card payments can also be made over the telephone.
- Bpay (please ask the office for your reference number)
- Individual payment plans for Extra-curricular items and Activities available through Centrepay

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Our Refund Policy is available on our school website www.cambridgeps.vic.edu.au

Cambridge Primary School recommends you purchase / bring from home the following items for your child to individually own and use.

Year Prep

- Art Smock

Library bags for prep students are supplied by the Department of Education.

Year 1 - 2

- Art Smock
- Library Bag

Year 3 - 6:

- Art Smock
- Pencil case
- Pencils: coloured
- Textas
- Library Bag

All Grades: Box of tissues for grade share

Apple iPads

Reminder Students from Years 1 through to 6 are recommended to (BYO) Bring Your Own Device from home.

2024 iPad App Recommendations

You can find the recommended apps for your child's home group listed on the school website. Cambridge Primary School endeavours to utilise free apps.

<https://cambridgeps.vic.edu.au/school/#school-byod>

Further information and FAQs on Parent payment policy is available at: [department's policy on PAL](#)

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.