

STUDENT DRESS CODE POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact a member of our front office administration team

PURPOSE

The purpose of the Student Dress Code is to outline Cambridge Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Cambridge Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Cambridge Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

Cambridge Primary School's compulsory school uniform items are as follows:

Winter Uniform

- Navy unisex track pants/trousers with navy jumper, navy polo shirt, white, black or navy socks. Navy beanie, navy scarf (no other logos).
- Coat – plain block colours, blue preferred.
- Cambridge checked pinafore or tunic with navy blue tights.

Summer Uniform

- Navy unisex shorts or culottes with navy polo shirt, white, black or navy socks.
- Cambridge checked dress.
- Hats ~ the wearing of a school bucket, broad brimmed or legionnaire hat is compulsory in Term 1 (or until the end of April) and Term 3 (from mid-August).

Sports Uniform

- Unisex navy blue shorts, navy polo shirt, white, black or navy socks and runners.

Footwear

- Black school shoes or black sports shoes. Flat heels and closed shoes for safety reasons.

Hair

- Hair that is past shoulders should be tied back for health and safety reasons
- Hair ties/ribbons/head bands/scrunchies are to be navy blue or white only. Plain clips, combs and bobby pins are acceptable
- Hair style should not impede the wearing of the school hat.
- Hair should be natural coloured.

General appearance

While at school, travelling to or from school or participating in school activities, Cambridge Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Shirts should be tucked in at all times
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

Jewellery and cosmetics

- Sunglasses - eye protection is encouraged under our Sun Smart Policy
- Jewellery - watches, earrings (stud or sleepers only for safety reasons)
- Body piercing - not permitted
- Make-up - all make-up including nail polish and false nails is not permitted.
- Head wear and leggings - all head wear/leggings worn for religious reasons must be navy.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from mid-August (exact date to be set by the school annually) to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

Uniform items can be purchased from Noone Image wear in Hoppers Crossing at school, or parents may order it directly from <https://www.noone.com.au/school/hoppers-crossing-secondary-college/stores>

Support for families experiencing difficulty

Please contact a member of the Principal Class team to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform

support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Cambridge Primary School also has uniforms available to families to borrow on request.

IMPLEMENTATION

Cambridge Primary School will ensure that this Student Dress Code is communicated to all families and students through our website, school newsletter and Facebook page. We will assist students who may be experiencing difficulties complying with this policy where possible.

Step 1

For first infringement

- Student Infringement letter sent to parents, with dress code policy attached.
(see final page of policy for sample letter)

Step 2

For subsequent infringement

- Second Infringement Notice issued.
- Parents contacted by phone to:
 - Bring appropriate clothing item(s) to school
 - Be notified that student will be given a change of clothes if the said item is not supplied
 - Be notified that any inappropriate accessories will be removed and sent home at the end of the day (in extreme cases parents may be requested to collect inappropriate accessories)
 - Be notified that they have 7 days to rectify the unacceptable hair colour/style.

Step 3

- Interview between parents, Assistant Principal and relevant staff.

Step 4

- If the infringement still continues the student may receive a consequence in line with our Student Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, written reasons will be provided to the student and/or their parents/ carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Cambridge Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our school website or you can obtain a printed version from a member of our front office administration team

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Reminders in our school newsletter
- Included in transition and enrolment packs
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Cambridge Primary School Sun Protection Policy
- Cambridge Primary School Parent Complaint Policy
- Cambridge Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	October 2023
Consultation	School Council
Approved by	School Council
Next scheduled review date	October 2026



Date _____

To whom it may concern:

It has been noted that your child has worn the incorrect school uniform to school today. Attached is a copy of our current Uniform policy for your perusal. To ensure our whole school expectations are supported by parents, please discuss this policy with your child.

Wearing the correct uniform is compulsory. Any variations in uniform due to medical reasons need to be supported by a formal letter by a general practitioner.

Please sign to confirm you have received this notification. It must be returned to the office the following day. We thank you for your support. Please do not hesitate to contact the school if you have any questions.

Kind regards,

Jane Budd

Principal



OUT OF UNIFORM

Please return to the office by _____

Shoes

winter uniform

accessories

Socks

summer uniform

Child's Name _____

Parent/Guardian's Name _____

Parent/Guardian's Signature _____

